



II Brazilian Workshop on Magnetization Dynamics

November 28-30, 2012

Natal, RN, Brazil

II BWMD - Guidelines for abstract submission and presentations

Here, you may find the main information on the abstract submission, as well as on the presentations. If you have any further question on the abstract submission or presentations, do not hesitate to contact the Workshop Secretariat at bwmd@dfte.ufrn.br.

Abstract submission

1. Before submitting an abstract to the II BWMD, please, perform your registration;
2. Since the abstracts will be directly reproduced in a volume to be distributed to the attendees, please carefully follow the template file and the following instructions;
3. Please, download the abstract templates at www.cbpf.br/~magdin. Abstracts should be prepared by using one of the following downloadable templates: MS-Word, or OpenOffice. No other file formats will be accepted;
4. Abstracts should be one page, with title, authors, affiliations, references, figures and tables included;
5. To prepare your abstract, replace title, authors (presenting author must be underlined), affiliations and abstract body, keeping the original font, style and size of the used template. Neither indentations nor blank lines should appear between paragraphs in the abstract body;
6. Equations, symbols, figures and tables are allowed. One figure or one table can be directly inserted. A caption should be added below the figure or table;
7. Up to three references are allowed for each abstract;
8. Submit the abstract electronically, sending an e-mail message to bwmd@dfte.ufrn.br with "Abstract - Presenting author name" in the subject field. Send us your abstract prepared with the provided template you used, with the same original format, once the pdf file of your abstract will be prepared by the Workshop staff;
9. Your abstract submission will be acknowledged within the next 24 h after you sent the message to us. Acknowledgment of your submission will be sent via e-mail, together with an Abstract

Submission Code. If you do not receive this confirmation e-mail, then your abstract was not successfully submitted. If you are sure you have submitted it, please contact the Workshop Secretariat at bwmd@dfte.ufrn.br;

10. The update of a submitted abstract is possible by sending an e-mail message with the new abstract version to bwmd@dfte.ufrn.br with “Abstract Resubmission - Presenting author name” in the subject field. In the e-mail body, indicate the Abstract Submission Code that you received by e-mail at the first submission;
11. The abstract submission will be available until October 20, 2012, and the file version sent until this date will be considered as definitive. Late submissions will not be accepted;
12. Corresponding authors will be notified of acceptance/rejection of their abstract via e-mail.

Presentations

1. The workshop language is English. No simultaneous translation service will be provided during the meeting;
2. The Workshop presentations will consist of invited lectures, oral talks and poster sessions, selected by the Program Committee;
3. A single plenary session is planned for all invited and oral presentations. Invited talks are 1 hour or 30 minutes long, including 5 minutes for questions and discussion. Oral contributions are 30 or 15 minutes long, considering 5 minutes for questions. Both, invited and oral presentations are to be made either using personal laptop or the PC that will be available in the session room (Windows system + Powerpoint and Acrobat Reader). Please come to the session room 15 minutes before the session start to upload your presentation to the PC or to set up your laptop connection;
4. For contributed poster presentations, the available board area is 90 cm (width) x 100 cm (height). You must provide your own printout of the title, authors and poster itself. Scotch tape and the session paper designation sign will be provided by the Workshop staff. You are requested to set up your poster on Wednesday or on Thursday morning, and remove it at the end of the Workshop.

**Thank you for contributing to the II BWMD,
and see you in Natal on November 28-30, 2012!**